

SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT

School Committee Meeting

MINUTES – June 16, 2009

EXECUTIVE SESSION **6:00 p.m.**
SCHOOL COMMITTEE MEETING **6:30 p.m.**

SECTION I – Routine:

- A. 1. Attendance:
 - James Vincent, Chair
 - Jeffrey Houle, Vice Chair
 - Charles Condron, Secretary
 - George LeBlanc
 - Theodore Locke (Tolland Rep.)
 - Elizabeth Magni
 - Elizabeth St. Pierre
- 2. Administration:
 - John Barry, Superintendent
 - Paul Petit, Assistant Superintendent
 - Kathleen Lynch, Recording Secretary
- 3. Student School Committee:
 - Ellen Contois
 - Tyler Stahl
- 4. News Media:
 - Springfield Newspapers – Alex Peshkov
 - Westfield Evening News – Dave Canton
 - Southwick/Suffield – Greg Scibelli

OPENING CEREMONY

Observers: 4

SECTION II:

- A. Secretary's Report: 6/2/09 Accepted as written
- B. Bills:
- C. Correspondence:
 - 1. Dr. Barry received a letter from the MA Department of Elementary and Secondary Education congratulating the district for having 100% highly qualified teachers.
 - 2.
- D. Meeting Rules:

SECTION III: PUBLIC COMMENT

Three members of the high school volleyball team addressed the School Committee about the possibility of establishing a varsity team for the next school year. Hillary Adams explained that they could lay in an Independent League and that the estimated cost for the year would be approximately \$2,500 plus the cost of transportation. She suggested that a summer golf fundraiser could cover most of the expense if they were given permission to do so. She informed the Committee that their team had nine (9) wins and four (4) losses this past year.

Dr. Barry thanked them for their presentation and told them that he would follow-up with Mr. Montagna on this issue and get back to them as soon as he could.

SECTION IV: STUDENT ADVISORY REPORT

Tyler Stahl reported that he felt all of the graduation activities generally went well.

SECTION V: EDUCATIONAL PRESENTATION

SECTION VI: POLICIES

Color Coding: White = First Reading
 Blue = Second Reading
 Yellow = Adoption Copy

SECTION VII: ACTION ITEMS

	<u>Motion</u>	<u>2nd</u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Reminder</u>
1. Move to approve the agreement between the Southwick-Tolland Regional School Committee and the Southwick-Tolland Supervisor of Buildings and Grounds/Technology Manager for the period July 1, 2009, through June 30, 2012.	JH	EM	7	0	0	
2. Move to approve the PMMS bracelet sale fundraiser on June 23 rd in memory of Samantha Prokop. All proceeds will be donated to the Make a Wish Foundation.	JH	EM	7	0	0	
3. Move to approve the agreement between the Southwick-Tolland Regional School Committee and the Southwick-Tolland School Transportation Mechanic for the period July 1, 2009 through June 30, 2012.	JH	EM	7	0	0	
4. Move to accept the generous donation of funds remaining in the Gregg Wynns Memorial Scholarship Fund to be used toward the purchase of a new scoreboard for the STRHS Jim Vincent Gymnasium.	JH	EM	7	0	0	
5. Move to approve Westfield/Elm Driving School to provide a Driver's Education Program to be operated out of the Southwick-Tolland Regional High School for the 2009/2010 school year.	JH	EM	7	0	0	
6. Move to participate and award to the LPVEC Cooperative Custodial Supply Bid companies, as listed on the attached Awarded Vendors list, for their lowest bid items according to specifications.	JH	EM	7	0	0	

SOUTHWICK-TOLLAND R.S.D. SCHOOL COMMITTEE MEETING

6/16/09

SECTION VII: ACTION ITEMS (cont.)

	<u>Motion</u>	<u>2nd</u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Reminder</u>
7. Move to renew the 2009/2010 school year Student Picture Services contract for the Southwick-Tolland Regional School District with Lifetouch National School Studios, Inc. of West Springfield, Massachusetts for their lowest responsive bid according to specifications and as outlined in the attached proposal.	JH	EM	7	0		
8. Move to approve the agreement between the Southwick-Tolland Regional School Committee and the Southwick-Tolland Education Association for the period September 1, 2009 through August 31, 2010.	JH	EM	5	0	2	JV GL
9. Move to approve the revised 2009/2010 school calendar.	JH	EM	7	0	0	
10. Move to approve the extension of the Varsity Cross Country Girls' program to the Powder Mill Middle School's 7 th & 8 th Grade girls pending the approval of the MIIA.	JH	EM	7	0	0	

• = Subject to Conflict of Interest Law

SECTION VIII: REPORTS

A. SUPERINTENDENT:

1. FY2010 Budget Update (June/July Meeting?) – Dr. Barry gave a brief update on the state’s lack of progress in adopting a budget. It was understood that a June or July School Committee meeting would be set on short notice if the need arises.
2. MSBA Update – Dr. Barry gave a short update on MSBA matters and informed the Committee that the tentative date for our Review Panel meeting with the MSBA is July 13, 2009.
3. Harassment Policy – Dr. Barry informed the committee that it would be advisable to review our Harassment Policy in that student related provisions should be separated out from employee related issues. It was decided to review this policy after this summer.
4. Varsity Cross Country – The Committee was informed of a need to extend participation in the girls’ Cross Country Varsity Team to Grade 7 & 8 girls at Powder Mill Middle School. The lack of team members last year led to several forfeited meets. It was the consensus of the Committee to support this pending MIAA approval and a vote was taken to support the same.

B. ASSISTANT SUPERINTENDENT:

1. Vocational Regionalization/ Collaboration Update -
2. STRSD Copier Machine Account Change – Mr. Petit informed the school committee that the school district was going to commit to a five year lease arrangements for thirteen (13) new Ricoh copier machines. This would give TRSD all new copier machines with three years of free maintenance and will save over \$20,000 over the five year period versus our current arrangement.
3. Insurance Coverage Recommendations – Mr. Petit made recommendations to increase our overall umbrella coverage from \$3 million with MIIA Insurance to \$5 million for an additional fee of \$611 per year and to increase our property deductible from \$1,000 to \$5,000 per occurrence for an annual savings of \$8,511. The School Committee was in agreement.
 - Increase to a \$5 million umbrella coverage
 - Increase property deductible to \$5,000
4. STRHS Friends of Music and MotoX Parking Fundraiser – The School Committee had a consensus to allow the *Friends of Music* to use \$33% of their Moto-X fundraiser beginning this August to fund a scholarship for our high school students.

B. ASSISTANT SUPERINTENDENT: (cont.)

- 5. Powder Mill Middle School – Emergency Dispensing Site for the Strategic National Stockpile –
Mr. Petit reminded the Committee that Powder Mill Middle School is the designated site for the Strategic National Stockpile in the event there is ever a need to address a large scale communicable disease outbreak or bio-terrorism event. Preparedness meetings have begun to address this issue and another meeting will be held in August at PMMS to review the facility first hand.

SUB COMMITTEES:

- | | | |
|--------------------------------------|-------------------------------------|---|
| 1. Negotiations | C. Condron, J. Houle, T. Locke | The next date for negotiations with the Assistant Principals will be June 23 rd at 3:45 p.m. |
| 2. Finance | G. LeBlanc, T. Locke, J. Vincent | |
| 3. L.P.V.E.C. Bd. Gov. | J. Vincent | |
| 4. L.P.V.E.C. Bd. Dir. | G. LeBlanc | |
| 5. Evaluation | E. St. Pierre, J. Houle, B. Magni | |
| 6. Policy | J. Vincent, G. LeBlanc, B. Magni | |
| 7. Buildings & Grounds | E. St. Pierre, J. Vincent, J. Houle | This subcommittee will be replaced by a MSBA subcommittee |
| 8. Strategic Plan Steering Committee | E. St. Pierre | This subcommittee will be eliminated |

LIAISONS:

- | | |
|-----------------------------|----------------------|
| a. Curriculum & Instruction | B. Magni, G. LeBlanc |
| b. Legislative Liaison | C. Condron |
| c. SPED Liaison | J. Houle |

SECTION IX: PUBLIC COMMENT

None

SECTION X: COMMITTEE DISCUSSION

A. Old Business None

B. New Business Mr. Condron explained that he heard from some parents that there were no recycling containers at the recent Woodland Elementary School picnic.

Mrs. Magni voiced her concern at how disrespectful several students were at this year’s highs school graduation and wondered whether or not anything could be done for next year. Dr. Barry agreed and explained that Mrs. Hunter and Mr. Charko felt the same way. The will seek to find ways to hopefully make it better for next year.

Mr. Locke informed the Committee that at a special town meeting the voters of Tolland approved a \$2 million override vote to approve an emergency garage complex.

Mrs. St. Pierre informed the Committee that this would be her last meeting and presented the members with a copy of her resignation letter effective 6/30/09. She also said she has informed the Town Clerk of the same. She thanked members of the Committee for their work and experiences that they shared together and wished them all well as they go forward. The School Committee members as a whole thanked her for her work and dedication over the years that she served.

SECTION XI: EXECUTIVE SESSION

TIME: 6:02 p.m.

PURPOSE:

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual; and to reconvene in Open Session.
- 2. Move to go into Executive Session to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual and to reconvene in Open Session and to re-open in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the governmental body, and to conduct collective bargaining sessions or contract negotiations with non-union personnel and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to discuss the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with the provisions of [specify the law or grant-in-aid requirement applicable]; and to reconvene in Open Session.
- 8. Move to go into Executive Session to consider and interview applicants for employment; and to reconvene in Open Session.
- 9. Move to go into Executive Session to discuss litigation and to reconvene in Open Session.

MOTION: JH ; **SECOND:** EM ;

VOTE: J.H. ; C.C. ; B.S. ; G.L. ; E.M. ; J.V. ; T.L.

Return to Open Session – Time: 6:29 p.m.

MOTION: JH **SECOND:** EM

VOTE: J.H. ; C.C. ; B.S. ; G.L. ; E.M. ; J.V. ; T.L.

Meeting adjourned: 7:40 p.m.

MOTION: JH **SECOND:** EM **VOTE:** **FOR:** 7 **OPPOSED:** 0

Respectfully submitted,

Elizabeth Magni, Secretary

A. Dates to Remember:

- June 16 School Committee Meeting
- 24 LAST DAY OF SCHOOL

- August 31 Staff Opening
- September 1 Staff Professional Development
- 1 School Committee Meeting
- 2 School Opens – Grades 1-12; PK Orientation
- 3 First Day of School for PK; K Orientation
- 4 First Day of School for K
- 7 Labor Day – No School

SCHOOL COUNCIL MEETINGS:

- WES**
- PMMS**
- STRHS**

B. Personnel:

- 1.
- 2.

Retirements:

- 1.

Resignations:

- 1. Heather Dillon PMMS Paraprofessional Effective 6/24/09
- 2. Amanda Michon WES Paraprofessional Effective 6/24/09

Assignments:

- 1.